

Notice of Meeting

You are invited to attend a Meeting of the

**Education & Skills Policy Development and Delivery
Committee**

At: Committee Room 5 - Guildhall, Swansea

On: Wednesday, 13 December 2017

Time: 4.00 pm

Chair: Councillor Robert Smith

Membership:

Councillors: S E Crouch, M Durke, F M Gordon, L R Jones, M A Langstone,
M B Lewis, K M Roberts, M Sykes and D W W Thomas

Agenda

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|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| 1 Apologies for Absence. | |
| 2 Disclosures of Personal and Prejudicial Interests.
www.swansea.gov.uk/disclosureofinterests | |
| 3 Minutes.
To approve and sign the Minutes of the previous meeting(s) as a correct record. | 1 - 3 |
| 4 Impacts on Teacher Training. (Discussion) | |
| 5 Aligning 14-16 and Post-16 Provision - Challenges and Opportunities. | 4 - 7 |
| 6 Workplan 2017/2018. | 8 - 9 |

Next Meeting: Wednesday, 10 January 2018 at 4.00 pm



Huw Evans
Head of Democratic Services
Wednesday, 6 December 2017

Contact: Democratic Services - 636923



City and County of Swansea

Minutes of the Education & Skills Policy Development and Delivery Committee

Committee Room 5, Guildhall, Swansea - Guildhall, Swansea

Wednesday, 8 November 2017 at 4.00 pm

Present: Councillor R V Smith (Chair) Presided

Councillor(s)

L R Jones
S Pritchard

Councillor(s)

M A Langstone
M Sykes

Councillor(s)

M B Lewis
D W W Thomas

Officer(s)

Gareth Borsden
Chris Sivers
Beth Thomas
Nick Williams

Democratic Services Officer
Director of People
Participation & Children's Rights Worker (Schools)
Chief Education Officer

Apologies for Absence

Councillor(s): S E Crouch, B Hopkins, M H Jones and K M Roberts

23 Disclosures of Personal and Prejudicial Interests.

In accordance with the Code of Conduct adopted by the City and County of Swansea, no interests were declared.

24 Minutes.

Resolved that the minutes of the Education & Skills Policy Development & Delivery Committee held on 11 October 2017 be approved as a correct record.

25 Views from Pioneer Schools.

Nick Williams, provided an verbal update for the Committee in support of the circulated paper from Welsh Government which outlined the background proposals and purpose of the Pioneer Schools initiative which was launched in June this year.

He outlined that the following schools in Swansea are part of the project – Gwyrosydd, Glyncollen, Llanrhidian, Parkland, Trallwn, Waunarlwydd, YGG Brianiago, YGG Lonlas, Pen Y Bryn Special School, Olchfa Comprehensive School, Pontarddulais Comprehensive School, Ysgol Crug Glas Special School

He stated that a Scrutiny Panel would shortly be visiting Olchfa as part of their review, and information gained could be shared with Members of this Committee.

He indicated that good working relationships are already progressing between the comprehensive and feeder schools to better develop transition arrangements for young people.

He detailed some of the schemes being introduced such as Digital Competency Framework (which will give equal weighting to IT skills as numeracy & literacy development), entrepreneurship, blended curriculum etc.

He indicated that the schemes being developed will need time to be embedded in the school programme and feedback and good practice will be shared with other schools in due course.

The issues of not enough young people taking IT formally at both GCSE and A level, the limited option choices for subjects, the need to embed IT skills and usage into as many lessons as possible, the availability of enough qualified IT staff and teachers, the need to better promote to young people the outcomes and job/career opportunities from studying IT/Computers were all discussed and outlined, as well as the need to also promote and encourage the use of the alternative curriculum and soft/life skills such as teamwork/communication etc for all pupils.

The need to progress and support the issue of revised and increased IT Teacher Training and upskilling with schools and university providers was also referred to again.

The possibility of developing a Digital Academy outside of the school system possibly in conjunction with the Universities was raised and discussed.

26 Children's Views of STEM Subjects.

Beth Thomas, gave a detailed and informative power point presentation which outlined the background and feedback from the Big Conversation event held with young people on 29 September at Gowerton Comprehensive.

As part of the presentation, she outlined in detail the feedback from the young people and referred to the following areas:

- Context and rationale behind the Big Conversation initiative;
- Aims and objectives of the event;
- Tasks and activities completed by young people during the day;
- Why do girls drop out of STEM subjects – only 9% of GSCE computer science uptake are female;
- Reasons why girls drop out, including pre school, during school & outside school factors, such as gender stereotyping, family & cultural influences, unintentional sexism including from teachers, peer/media/social pressures, sexual orientation issues;
- What can be done to improve the situation – more support from teachers, need to change social attitudes to stereotyping and sexual orientation, more girl and mixed based activities, make subjects more inclusive;
- Fit for Purpose Curriculum and what young people think it could look like – more work experience options, more life skills, greater access to digital

technology, greater and earlier careers advice, better option choices, more practical/non vocational courses needed;

- The next steps – next Big Conversation meeting on December 1.

Members of the Committee discussed the issues raised by young people during the presentation and highlighted that many of the issues raised by Members previously such as more non vocational courses, better IT provision, improved careers advice, improved teacher training, holistic/life skills had also been raised by the young people. These areas need to be addressed and tackled, in order to give young people the best opportunities to flourish.

Members also suggested options to include a wider cross section of young people at future events.

Beth Thomas indicated that Members were welcome to attend future events.

27 Draft Cabinet Report on City Deal Skills Development.

Chris Sivers presented a draft Cabinet report which provided feedback on the progress to date in developing policy on education & skills in order to meet the challenges being raised by the City Deal.

The item had been discussed at the previous meeting of this committee, and this report has been compiled to progress the matter.

Members discussed the report and suggested minor amendments to give the report a more local focus.

Resolved that the amended report proceed to Cabinet.

28 Workplan 2017/2018.

The Chair outlined the Workplan for the Committee for the remainder of the Municipal Year 2017/2018.

Members raised the issue of 14-19 provision and requested that the presentation to the December meeting take into account that increased age range and the current provision available.

Resolved that the Workplan as outlined be noted, subject to the amendment above.

The meeting ended at 5.29 pm

Chair

Agenda Item 5

Education & Skills Policy Development & Delivery Committee

13 December 2017

Terms of Reference

Swansea 14-19 Learning Network

Purpose/role:

- Aims
 - To develop and share good practice in the provision of clear curriculum choices that lead to positive learning and employment opportunities; particularly in light of the Swansea City Deal.
 - To work with schools and other providers to increase learner choice and help sustain engagement in learning for some young people who may have become disengaged.
 - To improve the experience of young people in deciding how they access post 16 education and training.

Membership:

- Senior leaders with responsibility for curriculum at Key Stage 4
- Key stage 4 leads or heads of year
- Head of Secondary Phase Unit and secondary/special challenge advisers
- LA 14-19 Curriculum Officer
- Head of Hub and Chief Education Officer
- Representative member from SCCASH
- Membership is to be reviewed annually, but can be updated as and when needed. The 14-19 Curriculum Officer will have ownership rights of the hwb network and will be responsible for updating membership when required.

Accountability:

- The 14-19 Curriculum Officer will run and oversee the group.
- The work of the group will be accountable to the Head of Secondary Phase Unit. All agenda items and evaluations will be shared with the Head of SPU
- There will be an annual review/evaluation of the groups' work.

Ways of working:

- Termly meetings, from 2:00 to 4:00 pm
- All group members are expected to contribute ideas for agendas
- School staff and LA officers will be expected to share information and good practice in line with the needs of the agendas.
- The LA will finalise agenda items and themes for meetings.
- Agenda items will be shared with schools 1 week before meeting dates.
- The 14-19 Officer or Head of SPU will chair the meetings.
- The LA will provide secretariat support. Notes from meetings will be shared with the groups and stored on Hwb.
- Schools will send the most appropriate member of staff to each meeting. In general, one member of staff to attend from each school, although more than one member of staff can attend if space is available.
- All members of the group will be invited to the 14-19 Learning Network on Hwb

Sharing of information and resources (including confidential materials) for example

- Information will be shared on Hwb in the Network group

Last Updated: November 2017

Meeting dates for 2017/18

Term 1 **24th November 2017**

Term 2 TBC

Term 3 TBC

Membership at November 2017

Schools/College

Bishop Gore	Ruth Williams	Williamsr725@hwbmail.net
Bishop Vaughan	Jonathan Davies	Daviesj1315@hwbmail.net
Gowerton	Alan Bevan	bevana@hwbmail.net
Morrison	David Meredith	Meredithd2@hwbmail.net
Olchfa	Rebecca Salmon	Rms2@olchfa.org.uk
YG Bryn Tawe	Mark Bridgens	Bridgensm@hwbmail.net
YG Gwyr	Jeff Connick	ConnickJ2@hwbmail.net
Pontarddulais	Andrew Owens	OwensA22@hwbmail.net
Penyrheol	Damien Benney	Benneyd@hwbmail.net
Dylan Thomas	Paul Davies	DaviesP151@hwbmail.net
Pentrehafod	Dylan Evans	Evansd434@hwbmail.net
Birchgrove	Judith Hicks	Hicksj20@hwbmail.net
Cefn Hengoed	Lesley Morgan	Lesley.morgan@swansea-edunet.gov.uk
Bishopston	Andrew Thomas	ThomasA650@hwbmail.net
Pen y Bryn	Aron Bradley	Bradleya15@hwbmail.net
Gower College Swansea	Lyn Burrows (School link)	Lynne.burrows@gcs.ac.uk
Gower College Swansea	Ruth Prosser (Dean)	Ruth.prosser@gcs.ac.uk
Gower College Swansea	Beth Hughes (Admissions)	Bethan.hughes@gcs.ac.uk
KIT Manager	Jo-Ann Walsh	Jo-Ann.walsh@careerswales.com

Local authority

Minutes circulated to

Head of SPU	Rob Davies	Rob.davies@swansea.gov.uk
14-19 Curriculum Officer	David Bawden (Chair)	David.bawden@swansea.gov.uk
Funding and information Manager	Kelly Small/ Louise Rigby	Kelly.small@swansea.gov.uk Louise.rigby@swansea.gov.uk
Data Manager	Mike Jones	Mike.jones@swansea.gov.uk
CA Special/ PRU	Karen Draper	Karen.draper@swansea.gov.uk
Head of Hub (ERW)	Helen Morgan-Rees	Helen.morgan-rees@swansea.gov.uk
Chief Education Officer	Nick Williams	Nick.williams@swansea.gov.uk

Terms of Reference

Post 16 Learning Network

Purpose/role:

- Aims
 - To develop and share good practice across the post 16 sector in Swansea.
 - To ensure the Welsh Government's priorities for post 16 are being met.

Membership:

- Senior leaders with responsibility for sixth form and/or
- Heads of Sixth Form
- Representatives from Gower College Swansea
- Representative from NTfW (Training providers)
- Head of Secondary Phase Unit and/or secondary/special challenge advisers
- LA 14-19 Curriculum Officer
- LA Funding manager/ funding officer/ data manager
- Head of Hub and Chief Education Officer
- Representative member from SCCASH
- Membership is to be reviewed annually, but can be updated as and when needed. The 14-19 Curriculum Officer will have ownership rights of the hwb network and will be responsible for updating membership when required.

Accountability:

- The 14-19 Curriculum Officer will run and oversee the group.
- The work of the group will be accountable to the Head of Secondary Phase Unit. All agenda items, conference details and evaluations will be shared with the Head of SPU
- There will be an annual review/evaluation of the groups' work.

Ways of working:

- Termly meetings, from 2:00 to 4:00 pm
- Possible Post 16 Network Day at the end of term – if demand
- All group members are expected to contribute ideas for agendas
- Members will be expected to share information and good practice in line with the needs of the agendas.
- The LA will finalise agenda items and themes for meetings.
- Agenda items will be shared with members 1 week before meeting dates.
- The 14-19 Officer or Head of SPU will chair the meetings.
- The LA will provide secretariat support. Notes from meetings will be shared with the groups and stored on Hwb.
- Schools/ college will send the most appropriate member of staff to each meeting. In general, one member of staff to attend from each school/ college, although more than one member of staff can attend if space is available.
- All members of the group will be invited to the Post 16 Learning Network on Hwb

Sharing of information and resources (including confidential materials) for example

- Information will be shared on Hwb in the Network group

Last reviewed – November 2017

Meeting dates for 2017/18

Term 1 **15th November 2017**

Term 2 TBC

Term 3 TBC

Membership at November 2017

Schools/College

Bishop Gore	Ruth Williams	Williamsr725@hwbmail.net
Bishop Vaughan	Jonathan Davies	Daviesj1315@hwbmail.net
Gowerton	Alan Bevan	bevana@hwbmail.net
Morrison	David Meredith	Meredithd2@hwbmail.net
Olchfa	Rebecca Salmon	Rms2@olchfa.org.uk
YG Bryn Tawe	Carwyn Jenkins	Jenkinsc246@hwbmail.net
YG Gwyr	Llinos John	Johnl120@hwbmail.net
Gower College Swansea	Kay Morgan (Vice Principal)	K.morgan@gcs.ac.uk
Gower College Swansea	Ruth Prosser (Dean/ Schools Link)	Ruth.prosser@gcs.ac.uk

Local authority

Minutes circulated to

Head of SPU	Rob Davies	Rob.davies@swansea.gov.uk
14-19 Curriculum Officer	David Bawden (Chair)	David.bawden@swansea.gov.uk
Funding and information Manager	Kelly Small/ Louise Rigby	Kelly.small@swansea.gov.uk Louise.rigby@swansea.gov.uk
Data Manager	Mike Jones	Mike.jones@swansea.gov.uk
CA Special/ PRU	Karen Draper	Karen.draper@swansea.gov.uk
Head of Hub (ERW)	Helen Morgan-Rees	Helen.morgan-rees@swansea.gov.uk
Chief Education Officer	Nick Williams	Nick.williams@swansea.gov.uk



Education Policy Development & Delivery Committee – 13 December 2017

Work Plan 2017/2018

Date of meeting	Agenda items and Format
9 August	Presentation to introduce City Deal
13 September	<p>All meetings to be schedules for two hours, including this one and then for the remainder of the year</p> <ol style="list-style-type: none"> 1. Outline the current landscape for the agenda, including: <ul style="list-style-type: none"> • Role of the Local Authority • Role of ERW • Estyn • Learning City • New curriculum
11 October	<ol style="list-style-type: none"> 1. Regional Learning & Skills Partnership and the City Deal <ul style="list-style-type: none"> • Role of the Partnership • Commission for the needs assessment 2. Swansea Learning City <ul style="list-style-type: none"> • Outline what it is and feedback from the UNESCO conference 3. Education and Skills Needs Assessment

8 November	<ol style="list-style-type: none"> 1. Children's Views of STEM subjects <ul style="list-style-type: none"> • Presentation and interactive workshop 2. Views from Pioneer Schools 3. Education and Skills Needs Assessment (Draft Cabinet Report)
13 December	<ol style="list-style-type: none"> 1. Aligning 14-19 provision – challenges and opportunities 2. Impacts on Teacher Training
10 January 2018	<ol style="list-style-type: none"> 1. How can the Council use its resources and capacity to improve the offer to young people? <ul style="list-style-type: none"> • Workshop style discussion
14 February	<ol style="list-style-type: none"> 1. Regional Skills Needs Assessment update 2. Research from other authorities on STEM take up
14 March	<ol style="list-style-type: none"> 1. Presentation of draft report